

Board of Trustees Meeting

October 18, 2021

5:00 p.m. Davis County Hospital & Clinics Conference Room D and Via Teams

TRUSTEES PRESENT: Tom Prosapio, Kevin Cook, Brenda Johnson, Heath Greiner

TRUSTEES ABSENT: Donna Olinger, Brad Woolard

OTHERS PRESENT: Veronica Fuhs, Rod Day, Chris Hickie, Nikki Thordarson, Pam Young, Carleena Brown, Kendra Warning, Robert Floyd DO, Amy Tyson, Lori Brewer

MINUTES

1. CALL TO ORDER

Tom Prosapio, Chair, called the meeting to order at 5:00 p.m.

2. DETERMINATION OF A QUORUM

Roll call of Trustees was taken, and a quorum was present with four (4) Trustees in-person.

3. APPROVE AGENDA

A motion was made by Brenda Johnson, seconded by Kevin Cook, to approve the agenda as presented. Motion carried.

Prosapio	Yes	Johnson	Yes	
Cook	Yes	Greiner	Yes	

4. CONSENT AGENDA

A motion was made by Kevin Cook, seconded by Heath Greiner, to approve the consent agenda as presented. Motion carried.

Prosapio	Yes	Johnson	Yes	
Cook	Yes	Greiner	Yes	

5. AUDIENCE REQUEST TO SPEAK

There were no requests presented to address the Board.

6. 2021 IT Risk Assessment Report Presentation

7. Chris Hickie, IT Director, welcomed and introduced Lori Blair, Senior Security Analyst with FRSecure, who presented the 2021 IT Risk Assessment report.

8. ANCILLARY SERVICES REPORT

Ancillary departments are busy due to an increase in volumes. Departments, throughout the hospital, are experiencing shortages due to supply chain issues.

9. CRITICAL ACCESS HOSPITAL ANNUAL REVIEW

A motion was made by Heath Greiner, seconded by Brenda Johnson, to approve the Critical Access Hospital (CAH) Annual Review. Motion carried.

Prosapio	Yes	Johnson	Yes	
Cook	Yes	Greiner	Yes	

10. POLICIES / PLANS / ANNUAL REVIEWS / BIENNIAL REVIEWS

a. **New Policies**

Employee Health and Information Technology presented a new policy. See attached list.

b. **Revised Policy Statements**

Employee Health, Infection Prevention and Information Technology presented revised policy statements. See attached list.

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c. Biennial Reviews

Accounting, Infection Prevention and Plans, Information Technology, Medical Associates, Senior Life Solutions, and Trauma presented their biennial reviews. See attached list

A motion was made by Kevin Cook, seconded by Heath Greiner, to approve the new policies, revised policy statements, plans, and biennial reviews being presented. Motion carried

Prosapio	Yes	Johnson	Yes
Cook	Yes	Greiner	Yes

11. MEDICAL STAFF CREDENTIALING

The following initial appointments were presented for approval:

- Abdelrahman ALjadi, MD Cardiology

The following reappointments were presented for approval:

- Darci Fuller, ARNP Mid-Level Emergency Medicine

The following increase in privileges were presented for approval:

- Jay Brewer Anesthesia

The following telemedicine exhibits were presented for approval:

- MMC/MercyOne Telehealth – Pulmonology/Intensivist

A motion was made by Brenda Johnson, seconded by Kevin Cook, to accept Medical Staff's recommendation and grant final approval of the initial appointment, reappointment, increase in privileges, and Mercy Medical Center/MMC's credentialing and privilege decisions for the practitioners who are listed on the exhibit and provide telemedicine services. Motion carried.

Prosapio	Yes	Johnson	Yes
Cook	Yes	Greiner	Yes

12. FINANCE

a. Strategic Measures / Revenue Cycle / Financial Report

The strategic measures, revenue cycle and financial report were reviewed for September 2021.

A motion was made by Kevin Cook, seconded by Brenda Johnson, to approve the September financial reports. Motion carried.

Prosapio	Yes	Johnson	Yes
Cook	Yes	Greiner	Yes

13. CHIEF MEDICAL OFFICER REPORT

Robert Floyd, DO, gave an update on Medical Associates clinic growth and volumes. A COVID-19 update was shared, which included mentioning the FURI/COVID-19 clinic is busy. We are experiencing and coping with staffing and supply chain shortages, which is the trend in Iowa.

14. CHIEF NURSING OFFICER REPORT

Nikki Thordarson, CNO, introduced and Trustees welcomed Amy Tyson, Education / Infection Prevention / Wellness Coordinator.

a. Appointment of Infection Control Professional

A motion was made by Heath Greiner, seconded by Brenda Johnson, to appoint Amy Tyson as the infection control professional responsible for the infection prevention and control program and is based on the recommendations of medical staff leadership and nursing leadership. Motion carried.

Prosapio	Yes	Johnson	Yes
Cook	Yes	Greiner	Yes

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15. CHIEF EXECUTIVE OFFICER REPORT

a. DCHC Board Bylaws Review

A motion was made by Kevin Cook, seconded by Brenda Johnson, to approve the Davis County Board Bylaws as presented. Motion carried.

Prosapio	Yes	Johnson	Yes
Cook	Yes	Greiner	Yes

b. ADLM Regional Multi-Jurisdictional Local Hazard Mitigation Plan Adoption Resolution

A motion was made by Brenda Johnson, seconded by Heath Greiner, to adopt the ADLM Regional Multi-Jurisdictional Local Hazard Mitigation Plan Adoption Resolution. Motion carried.

Prosapio	Yes	Johnson	Yes
Cook	Yes	Greiner	Yes

c. Davis County Community Foundation Grant

A motion was made by Kevin Cook, seconded by Heath Greiner, to approve the Davis County Community Foundation Grant for the purpose of the Back-to-School Resource Fair for Children in Davis County program. Motion carried.

Prosapio	Yes	Johnson	Yes
Cook	Yes	Greiner	Yes

16. MERCYONE REPORT

No report given.

The June and July MercyOne System Newsletters were provided to Trustees.

17. COMMENTS

Tom Prosapio announced that with the provisions of Chapter 347 of the Code of Iowa, the board may, by majority vote, decrease the number of Trustee positions from seven (7) to five (5). Trustees supported discussing the prospect of decreasing positions during the Board of Trustees meeting scheduled on November 15, 2021.

18. ADJOURNMENT

A motion was made by Kevin Cook, seconded by Brenda Johnson, to adjourn the meeting. Motion carried.

Prosapio	Yes	Johnson	Yes
Cook	Yes	Greiner	Yes

Meeting was adjourned at 6:00 p.m.

19. NEXT MEETING DATE

The next scheduled regular meeting is Monday, November 15, 2021, at 5:00 p.m.

Tom Prosapio, Chairperson

Brenda Johnson, Secretary/Treasurer

Lori Brewer, Board Secretary